



## Global Office User Guide

### *Introduction*

Welcome to your Plus Edit Website. With Plus Edit businesses are finding out how easy a website can be to update and manage with no technical experience needed.

Plus Edit is scalable making it ideal for any sized organisation :  
Small businesses can benefit from being in control of their own website  
Larger businesses can benefit from the advanced access control system allowing only authorised members of staff to access certain areas of the site.

For companies with a number of employees then the access control feature of Plus Edit allows authorized members of staff to update certain areas of the website.

Plus Edit is fully support by Created Media Ltd and support is provided through the online support system of via our local rate telephone number.